

We are pleased to announce the payment option of direct debit. Assessment payments can be made directly from your checking account to your Association's bank account. It's that simple! Just complete the AUTHORIZATION FORM FOR DIRECT DEBIT PAYMENT and mail or fax to COMANCO together with a VOIDED CHECK. Completed authorization forms must be received by the 15th of the month in order to transfer the following month's fees.

Direct debit is the most efficient way to pay your Association Fees. This way, you can be assured that your payment is posted on time to avoid costly late charges. Payments will be withdrawn from your account on the 5th day of the month in which the payment is due and only the assessment fee will automatically be withdrawn. Your account must be current in order to take advantage of this payment option. We will verify that your banking institution participates with the Automated Clearing House (ACH). In the event that there are insufficient funds in your account on the date of withdrawal, your account may be subject to a return check fee.

ACCOUNT INFORMATION AS SHOWN ON YOUR COUPONS

ASSOCIATION NAME: _____

UNIT OWNER NAME: _____

UNIT ACCOUNT NUMBER: _____

PROPERTY ADDRESS: _____

MAILING ADDRESS: _____

BANK NAME: _____

CHECKING ACCOUNT NUMBER: _____

SIGNATURE

DAYTIME PHONE #

Please mail or fax your completed form and voided check to:

COMANCO, Inc.
Direct Debit Administrator
2139 Defense Highway
Crofton, MD 21114